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## Job Description

Creekstone Care Centre is a long term care home that has been purpose-built for aging care needs. It will become home for 180 residents, scheduled for opening in March 2021. It is located in North Vancouver on Oxford Street near the Second Narrows Bridge. Creekstone is part of the Trellis family of homes located in Kamloops, Richmond and North Vancouver. The Trellis vision is to create joy in life and aging...by caring, connecting and celebrating. **We are excited to announce that we are seeking a Maintenance Manager to join our team in early February 2021.**

Reporting to the General Manager, the Maintenance Manager oversees the maintenance of the buildings, grounds and equipment.

### Specific Responsibilities:

- Performs carpentry maintenance such as building repairs, patching, grouting, caulking, and painting.
- Replaces glides and assembles furniture, removing and replacing door handles, castors, cabinet doors, and attaching items such as pictures, drapery tracks, blinds and other commercial building hardware.
- Performs plumbing maintenance such as unblocking sewer lines, replacing fixtures such as flush tank mechanisms, toilets, sinks and faucets and adjusting pool temperature, water level and chlorine content where applicable.
- Performs electrical maintenance duties such as logging defective switches and receptacles, light fixtures, and managing electrical servicing.
- Performs mechanical maintenance on equipment such as wheelchairs, hospital beds, HVAC Systems, kitchen/laundry equipment and service carts by cleaning, greasing, oiling and replacing broken and worn parts such as castors and filters.
- Selects and manages contractors for maintenance services as required.
- Maintains and logs performance of fire safety and evacuation drills and audits, as well as the preventative maintenance program.
- Maintains personal professional development through in-services and staff meetings and necessary programs required to maintain any tickets obtained.

### As the ideal candidate:

- You have successfully completed at least 3 years post-secondary training in construction, maintenance or related fields.
- You have a minimum of 5 years of experience in building maintenance.
- You can communicate effectively in the English language (both orally and written).
- You have a working knowledge of Microsoft Office and maintenance software.
- You have strong interpersonal skills and you can effectively interact with the various individuals involved in providing support services in a person and resident focused environment.
- You are in good health, physically able to perform the duties of the position.
- You have proven time management abilities.
- You can think on your feet, and come up with innovative solutions to minimize equipment downtime.
- You are willing and able to remain on site after normal working hours as required to handle any emergency maintenance situations (i.e. mechanical systems offline etc).

### Why you should become a part of the Trellis family:

- We are committed to providing exceptional care & service;
- We embracing a vision of organizational excellence ;
- Continuous improvement is a fundamental part of daily operations;
- We offer meaningful ways to make a difference in your life and to the lives of others;
- We are passionate about our values and we live them daily: Teamwork, Passion for Learning and Growth, Positive Outlook, Flexibility, and Accountability;

- We are a small yet growing organization, allowing us to be nimble and innovative;
- We offer competitive compensation commensurate with experience;
- We regularly seek feedback and input from our employees, acting on ideas and suggestions; and
- Our workplace is highly engaged, respectful, and team oriented.

Qualified applicants should apply before January 4, 2020. We thank all applicants for their interest in working with Trellis and will contact successful applicants at the end of the application period to explore fit with this excellent opportunity.

Application deadline: 2021-01-04

Expected start date: 2021-02-01

Job Types: Full-time, Permanent

Salary: From \$55,000.00 per year